

SUTTER COMMUNITY AFFORDABLE HOUSING
Minutes
Regular Board Meeting
January 22, 2013

1. Call to Order: President Richard Grant called the meeting to order at the Yuba-Sutter Economic Development Corporation, 1227 Bridge Street, Suite C Yuba City, CA 95991.
2. Roll Call: Board members present were President Richard Grant, Members Linda Nichols, Stan Cleveland Jr., Barbara Swift, Sarah Becker and Angel Diaz. Board Members Kimberly Butcher, Martha Griese, Diane Hodges and Bonnie Reed were absent.
3. Public Participation: None
4. Approval of Minutes – May 24, 2012: Board Member Stan Cleveland made a motion to approve the minutes of the May 24, 2012 meeting as submitted. Board Member Angel Diaz made the second. All were in favor by voice vote.
5. Approval of Minutes – July 24, 2012: Board Member Sarah Becker made a motion to approve the minutes of the July 24, 2012 meeting as submitted. Board Member Stan Cleveland made the second. All were in favor by voice vote.
6. Approval of Resolution 12-25, Town Center Collection Loss Write Off: Interim Housing Services Manager Jeni Bobadilla stated there is a small amount to write off. This particular tenant passed away and there is no way to collect. Board Member Angel Diaz made a motion to approve Resolution 12-25, Town Center Collection Loss Write Off in the amount of \$245.00. Board Member Barbara Swift made the second. The following roll call vote was taken:

Vote: Ayes: President Richard Grant, Board Members Barbara Swift,
Linda Nichols, Stan Cleveland, Sarah Becker and Angel Diaz
Nays: None
Abstain: None
Absent: Board Members Martha Griese, Diane Hodges, Kimberly
Butcher and Bonnie Reed
7. Acceptance of Audit: Chief Financial Officer Gail Allen stated the audit includes Yolo/Heiken and Town Center. She mentioned next years audit will include Maple Park. Ms. Allen said the comments in the audit are due to the accrued interest and depreciation.

Ms. Allen explained the large amount in outside services is for any work that was contracted out.

Board Member Barbara Swift made a motion to accept the audit for fiscal year ending March 31, 2012 into the record. Board Member Angel Diaz made the second. All were in favor by voice vote.

8. Update on Maple Park: Board Member Linda Nichols passed out a few pictures of Maple Park. She mentioned families should be moving in sometime in March. Ms. Nichols said the ribbon cutting will be once all of the units have been occupied hopefully sometime in April. She stated this has been a great learning experience for staff.
9. Update on Town Center: Interim Chief of Maintenance Operations Raj Samra stated Town Center will be having their annual HOME audit at the end of January. She said 12 units received new flooring and garbage disposals were replaced in 27 units. Mrs. Samra stated the new on-site manager has moved in and is working on different items with the residents.
10. Director's Comments: Board Member Barbara Swift said she is very pleased as to where we are on Maple Park.

Board Member Sarah Becker said it is really exciting to see that many families will be served with the new construction of Maple Park.

Board Member Angel Diaz said he is very excited with the aggressive approach to the construction of new affordable housing projects.

Board Member Stan Cleveland stated he is glad Maple Park is finally finished. He is looking forward to the next affordable housing projects.

President Richard Grant said it is great to see the construction coming to an end and he is looking forward to seeing the kids playing and the center being used.

Board Member Linda Nichols stated she would like to see the Maple Park be awarded through NAHRO. She said the last apartment complex that was built in Live Oak was in 1984.

11. Adjournment: The meeting was adjourned.