

BUILDING BETTER PARTNERSHIPS, INC.

1455 Butte House Road
Yuba City, CA 95993
(530) 671-0220

August 20, 2018

TO: Gustavo Becerra
Manny Cardoza
Gail Allen
Rebecca Flores

Nevada County Board of Supervisors
Sutter County Board of Supervisors
Colusa County Board of Supervisors
Yuba County Board of Supervisors
City Council, Colusa
City Council, Yuba City
City Council, Live Oak
Brant Bordsen, Legal Counsel
Appeal Democrat
The Union

NOTICE OF SPECIAL MEETING August 29, 2018

You are hereby notified that the Building Better Partnerships, Inc. Special Board Meeting is scheduled for **Wednesday, August 29, 2018, at 3:00 PM at Regional Housing Authority, 1455 Butte House Road, Yuba City, CA 95993.**



Gustavo Becerra
President

BUILDING BETTER PARTNERSHIPS, INC.

Special Meeting of Board of Directors

Wednesday, August 29, 2018
3:00 PM

AGENDA

1. Call to order
2. Roll Call
 - Gustavo Becerra
 - Gail Allen
 - Manny Cardoza
 - Rebecca Flores
3. Public Participation: Members of the public shall be provided with an opportunity to address the Board of Directors on items of interest that are within the subject matter jurisdiction on the Board.
4. Approval of Board Minutes – March 13, 2018
5. Appointment of New Board Member
6. Resolution 18-14, Heather Glen Collection Loss Write Off
7. Updates
8. Director's Comments
9. Adjournment

BUILDING BETTER PARTNERSHIPS, INC.

Minutes

Special Board Meeting

March 13, 2018

1. Call to Order: President Gustavo Becerra called the meeting to order at Regional Housing Authority, 1455 Butte House Road, Yuba City, CA 95993
2. Roll Call: Board members present were Gustavo Becerra, Rebecca Flores, Pattra Runge and Gail Allen. Board Member Manny Cardoza was absent.
3. Public Participation: None
4. Approval of Minutes – October 11, 2016: Board Member Flores made a motion to approve the Minutes as submitted. Board Member Allen made the second. All were in favor by voice vote.
5. Approval of the Management Agreement between Building Better Partnerships, Inc. and Regional Housing Authority: Board Member Flores explained the agreement would cover the Percy Avenue Apartment, Devonshire Apartments, Kingwood Commons and all twenty-one (21) NSP properties. She stated this agreement will allow the ability to issue project-based vouchers at these units.

Board Member Gustavo Becerra explained a Public Housing Authority cannot enter into a Housing Assistance Payment contract with themselves.

Board Member Runge made a motion to approve the Management Agreement between Building Better Partnerships, Inc. and Regional Housing Authority. Board Member Allen made the second. All were in favor by voice vote.

6. Updates: Board Member Flores shared there is a possible development in Penn Valley that will be designated senior housing.
7. Director's Comments: None
8. Adjournment: The meeting was adjourned at 3:49 PM.

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RESOLUTION 18-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF BUILDING BETTER PARTNERSHIPS, INC. AUTHORIZING HEATHER GLEN COLLECTION LOSS WRITE-OFF IN THE AMOUNT OF \$482.75

WHEREAS, Building Better Partnerships, Inc. operates housing in conjunction with the Regional Housing Authority of Sutter and Nevada Counties and the Yuba-Sutter Mental Health; and

WHEREAS, operations of this housing includes the collection of monthly rental amounts; and

WHEREAS, Building Better Partnerships, Inc. makes every attempt to collect outstanding balances; and

WHEREAS, Exhibit A provides a list of uncollectible accounts for the period ending May 31, 2017 and is made a part of this resolution;

BE IT THEREFORE RESOLVED that the Board of Directors of Building Better Partnerships, Inc. authorizes the President to write-off as collection losses the tenant receivables listed on Exhibit A totaling \$482.75.

This Resolution is to take effect immediately.

This Resolution is presented at the Special Meeting of the Board of Directors, passed and adopted this 29th day of August, 2018 by the following vote:

AYES:

NAYS:

ABSTAINED:

ABSENT:

ATTEST: _____
Gustavo Becerra, President

(SEAL)

Heather Glen
 814 F Street, Marysville CA 95901
 Collection Loss Write Off
 Period: May 2017

<u>Tenant</u>	<u>Apartment</u>	<u>Date</u>		<u>Monthly Rent</u>	<u>Rent Owed</u>	<u>Late Fee's</u>	<u>Damages</u>	<u>Utilities</u>	<u>Legal Fee's</u>	<u>Total Owed</u>	<u>Payback Agreement</u>
		<u>Move In</u>	<u>Move Out</u>								
T0005800	2B	10/06/14	03/05/15	\$ 263.00	\$ 56.25	\$ -	\$ 426.50	\$ -	\$ -	\$ 482.75	No
					\$ 56.25	\$ -	\$ 426.50	\$ -	\$ -	\$ 482.75	Total Write Off

Deceased *

Tenants listed with Payback Agreement's failed to honor the Agreement.

Utility costs incurred by PHA from tenant move-in date until transferred to tenant's name. Those charges are then billed to the tenant.

Exhibit A