

SUTTER COMMUNITY AFFORDABLE HOUSING

1455 BUTTE HOUSE ROAD
YUBA CITY, CA 95993
(530) 671-0220

October 3, 2023

TO:

Brynda Stranix, President	Sutter County Board of Supervisors
Gustavo Becerra, Secretary/Treasurer	City Council, Yuba City
Diane Hodges, Board Member	City Council, Live Oak
Richard Grant, Board Member	Brant Bordsen, Legal Counsel
Martha Griese, Board Member	Appeal-Democrat
Kimberly Butcher, Board Member	
Manny Cardoza, Board Member	
Suzanne Gallaty, Board Member	

NOTICE OF SPECIAL MEETING
October 9, 2023

You are hereby notified that the Sutter Community Affordable Housing Board Meeting is scheduled for **Monday, October 9, 2023, at 9:30 AM at the Yuba-Sutter Economic Development Corporation, 950 Tharp Road, Suite 1303, Yuba City, CA 95991.**



Gustavo Becerra
Secretary/Treasurer

SUTTER COMMUNITY AFFORDABLE HOUSING

**Special Meeting of Board of Directors
Yuba-Sutter Economic Development Corporation
950 Tharp Road, Suite 1303, Yuba City, CA 95993**

**Monday, October 9, 2023
9:30 AM**

AGENDA

- A. CALL TO ORDER: ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC PARTICIPATION: Members of the public shall be provided with an opportunity to address the Board on items of interest that are within the subject matter jurisdiction of the Board. Any member of the audience who may wish to bring something before the Board that is not on the agenda may do so at this time; however, State law provides that no action may be taken on any item not appearing on the posted Agenda. Persons who wish to address the Board during public comment or with respect to an item that is on the agenda, will be limited to three (3) minutes.
- D. AWARDS AND PRESENTATIONS: NONE
- E. EXECUTIVE SESSION: NONE
 May be held under California Government Code regarding pending and/or anticipated litigation, property acquisition, and/or personnel issues.
- F. CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Board request specific items to be discussed or removed from the Consent Calendar for individual action.

- 1. Recommend Approval of Minutes – August 22, 2023

pg. 1

- G. OLD BUSINESS: Discussion/Possible Action: NONE

H. NEW BUSINESS: Discussion/Possible Action:

2. Resolution 23-54 – Infill Infrastructure Grant Program for Richland Village project in Yuba City pg. 3

Marco Cruz, Chief Financial Officer

3. Acceptance of Audit into Record pg. 7

Marco Cruz, Chief Financial Officer

4. Election of Officers

I. ADMINISTRATIVE REPORT: NONE

J. DIRECTOR’S COMMENTS:

K. NEXT MEETING: October 24, 2023

L. ADJOURNMENT:

SUTTER COMMUNITY AFFORDABLE HOUSING
Minutes
Regular Board Meeting
August 22, 2023

ITEM NO. A - CALL TO ORDER:

President Brynda Stranix called the meeting to order at 12:10 PM.

ITEM NO. A - ROLL CALL:

Board Members present were President Brynda Stranix, Vice-President Suzanne Gallaty, Members Gustavo Becerra, Martha Griese, and Manny Cardoza. Board Members Diane Hodges, Kimberly Butcher, and Richard Grant were absent.

ITEM NO. B. – PLEDGE OF ALLEGIANCE:

Board Member Manny Cardoza led the pledge of allegiance.

ITEM NO. C. – PUBLIC PARTICIPATION: NONE

ITEM NO. D. – AWARDS AND PRESENTATIONS: NONE

ITEM NO. E. – EXECUTIVE SESSION: NONE

ITEM NO. F.1-F.2. - CONSENT CALENDAR:

Board Member Manny Cardoza made a motion to approve the Consent Calendar as submitted. Board Member Martha Griese made the second. All were in favor by voice vote.

ITEM NO. G. – OLD BUSINESS: NONE

ITEM NO. H.2. – REVISED RESOLUTION 23-53 – OD FORM 2-LLC, AHSC LOAN RESOLUTION OF RICHLAND VILLAGE SCAH, LLC:

Board Member Gustavo Becerra stated the previous resolution that was approved had the incorrect dollar amount listed so this is just an updated resolution with the correct dollar amount.

Board Member Manny Cardoza made a motion to approve Revised Resolution 23-53 - OD Form 2-LLC, AHSC Loan Resolution of Richland Village SCAH, LLC. Vice-President Suzanne Gallaty made the second. The following roll call vote was taken:

Vote: Ayes: President Brynda Stranix, Vice-President Suzanne Gallaty, Board
Members Gustavo Becerra, Manny Cardoza, and Martha Griese
Nays: None
Abstain: None
Absent: Board Members Diane Hodges, Kimberly Butcher, and
Richard Grant

ITEM NO. I.3. – MAINTENANCE UPDATE ON MAPLE PARK PHASE 1, TOWN CENTER SENIOR MANOR, AND YOLO/HEIKEN:

Operations Manager Tom Goodwin went over the report provided in the packet.

ITEM NO. I.4. – OCCUPANCY/ELIGIBILITY UPDATE ON MAPLE PARK PHASE 1, KRISTEN COURT PHASE 1, TOWN CENTER SENIOR MANOR, AND YOLO/HEIKEN:

Occupancy Manager Pattra Runge said Kristen Court III was added to the report. She shared the waiting lists for all three Kristen Court properties that are open. Ms. Runge mentioned Board Member Kimberly Butcher had questions regarding the vacancies and the average time between vacancy and lease up. She stated RHA does not manage all the properties, so she has reached out to both Kristen Court and Maple Park managers and is waiting to hear back from them. Ms. Runge said for RHA properties the vacant units are leased within 30 days.

ITEM NO. I.5. – FINANCE UPDATE:

Chief Financial Officer Marco Cruz mentioned the revenues for Town Center and Yolo/Heiken are slightly above budget due to the low vacancy rates. He shared the audit will be presented at the next meeting.

ITEM NO. I.6. – PLANNING AND COMMUNITY DEVELOPMENT UPDATE:

Board Member Gustavo Becerra said Kristen Court III is fully leased. He mentioned staff is looking at new financing options for the Richland Village project. Mr. Becerra stated staff submitted a Joe Serna Jr. Farmworker Grant application with awards expected to be announced in late 2023 or early 2024.

Mr. Becerra mentioned staff is working with the City of Yuba City and the school district regarding local financing for the Garden Grove project. He shared a tax credit application was submitted for the Plumas Family Apartments II and awards will be announced on November 8, 2023.

ITEM NO. J – DIRECTOR’S COMMENTS:

Board Member Manny Cardoza stated the Kiwanis’s Blues, Brews and BBQ fundraiser is this weekend.

Vice-President Suzanne Gallaty said the new parking rules are working and thanked Ms. Runge and Mr. Goodwin for all the work they did.

President Brynda Stranix shared the Hogs and Hulu’s event will take place on September 23, 2023.

ITEM NO. K – NEXT MEETING: September 26, 2023

ITEM NO. L - ADJOURNMENT: The meeting was adjourned at 12:42 PM.

**RESOLUTION OF THE BOARD OF DIRECTORS OF
Sutter Community Affordable Housing**

INFILL INFRASTRUCTURE GRANT PROGRAM OF 2019

RESOLUTION NO.: 23-54

Richland Village

WHEREAS, the California Department of Housing and Community Development ("Department"), has issued a Notice of Funding Availability ("NOFA") dated August 31, 2023, pursuant to the Infill Infrastructure Grant Program of 2019 ("Program"), established by Health and Safety Code section 53559, et seq., and implemented by the Infill Infrastructure Grant Program, Small Jurisdiction Set-Aside, final Guidelines issued June 16, 2022("Guidelines"). The Program provides grant assistance available as gap funding for Capital Improvement Projects, which are an integral part of, or necessary to facilitate the development of a Qualifying Infill Project; and

WHEREAS, Sutter Community Affordable Housing, a California nonprofit corporation ("Corporation"), is authorized as active and in good standing to do business in the State of California, and it is in the Corporation's best interests to participate in the Program on its own behalf and as the Sole Member Manager of Richland Village-SCAH, LLC, a California limited liability company (the "LLC"), the Managing General Partner of Richland Village LP, a California limited partnership (the "LP"); and

WHEREAS, Corporation desires to submit an application in response to the NOFA and contemplates that it will receive an award of Program funds (the "Program Award");

NOW, THEREFORE, IT IS RESOLVED, that the Corporation is hereby authorized and directed to act on its own behalf and as the Sole Member Manager of the LLC as Managing General Partner of the LP in connection with the Program Award.

RESOLVED FURTHER: Corporation is hereby authorized and directed on its own behalf and as Sole Member Manager of the LLC as Managing General Partner on behalf of the LP, to accept and incur an obligation for the Program Award in an amount not to exceed \$7,500,000, and to enter into, execute, and deliver on its own behalf and as Sole Member Manager of the LLC as Managing General Partner on behalf of the LP an STD Form 213, Standard Agreement (the "Standard Agreement"), and any and all other documents required or deemed necessary or appropriate to secure the Program Award from the

Department and to participate in the Program, including, but not limited to, an affordable housing covenant, a performance deed of trust, a disbursement agreement, and all amendments thereto (collectively, the "Program Award Documents").

RESOLVED FURTHER: That Gustavo Becerra, Secretary/Treasurer is hereby authorized to execute the Program Award Documents, and all amendments thereto, on behalf of the Corporation for itself and as Sole Member of the LLC as Managing General Partner on behalf of the LP.

RESOLVED FURTHER: That this resolution shall take effect immediately upon its passage.

Passed and adopted, effective as of October 9, 2023, by the consent of the Board of Directors of the Corporation by the following vote:

___AYES

___NAYS

___ABSTAIN

___ABSENT

___VACANT

	PRESIDENT	OCTOBER 9, 2023
_____ SIGNATURE	_____ TITLE	_____ DATE

CERTIFICATE OF THE SECRETARY OF THE CORPORATION

The undersigned, Board Clerk of the Corporation, does hereby attest and certify that the foregoing is a true, full and correct copy of a resolution that was duly adopted by the Corporation's Board of Directors on October 9, 2023, and that the resolution has not been altered, amended, modified, repealed, rescinded, or annulled.

DATE: _____

Jennifer Ruiz, Board Clerk

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. This language and the table may require modification and customization in order to accurately reflect your entity and/or your entity's participation in the relevant Program(s). Accordingly, the Department encourages each entity to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to participate in the relevant Program(s). Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Program Award Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the entity's organizational documents. The entity must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially consistent with this template.
3. **Authorized Signatory or Signatories, Designee.** The entity may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Program Award Documents individually or collectively. In addition, the entity may authorize a designee of the authorized signatory to execute the Program Award Documents. In such case, the entity must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the entity.
4. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Program Award Documents on behalf of the entity.

SUTTER COMMUNITY AFFORDABLE HOUSING

Financial Statements and Independent Auditors' Report

Year Ended March 31, 2023



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SUTTER COMMUNITY AFFORDABLE HOUSING

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• t: (909) 307-2323
• f: (909) 825-9900
• 1940 orange tree lane #100
• redlands, ca 92374



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INDEPENDENT AUDITORS' REPORT

The Governing Body of
Sutter Community Affordable Housing

REPORT ON THE FINANCIAL STATEMENTS

OPINION

We have audited the financial statements of Sutter Community Affordable Housing (Corporation), which comprise the statement of financial position as of and for the year ended March 31, 2023, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the Corporation as of March 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

BASIS FOR OPINION

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Corporation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Corporation's ability to continue as a going concern for one year after the date that the financial statements are issued.



AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS we:

(1) Exercise professional judgment and maintain professional skepticism throughout the audit; (2) Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements; (3) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, no such opinion is expressed; (4) Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements; (5) Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Corporation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Corporation's financial statements. The accompanying supplementary information is presented for the purpose of additional analysis and are not a required part of the basic financial statements.

That information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. That information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, that information is fairly stated in all material respects in relation to the financial statements as a whole.

Smith Marion & Co.

August 16, 2023
Redlands, CA

SUTTER COMMUNITY AFFORDABLE HOUSING

Statement of Financial Position
March 31, 2023

Assets

Current assets

Cash	\$ 381,485
Net tenant accounts receivable	2,695
Other receivables	20,693
Investments in joint ventures and partnerships	(302)
Prepaid expenses	<u>9,376</u>
Total current assets	<u>413,947</u>

Tenant deposits held in trust 21,381

Notes and related interest receivable 893,258

Property and equipment, at cost

Land	45,061
Building	2,826,509
Furniture, equipment, and machinery	<u>1,838</u>
Total acquisition costs	2,873,408
Less: accumulated depreciation	<u>(2,060,663)</u>
Net fixed assets	<u>812,745</u>

Total assets \$ 2,141,331

See accompanying notes.

SUTTER COMMUNITY AFFORDABLE HOUSING

Statement of Financial Position

March 31, 2023

Liabilities and net assets

Current liabilities

Accounts payable	\$ 13,465
Prepaid rent	<u>3,318</u>
Total current liabilities	<u>16,783</u>

Tenant deposits held in trust (contra)

21,381

Notes and loans payable

Principal	2,156,956
Accrued interest payable	<u>1,456,729</u>
Total financing liability	3,613,685

Total liabilities

3,651,849

Net assets without donor restriction

(1,510,518)

Total Liabilities and net assets

\$ 2,141,331

See accompanying notes.

SUTTER COMMUNITY AFFORDABLE HOUSING

Statements of Activities
Year Ended March 31, 2023

Income

Net rental income	\$ 304,067
Financial	72
Other	<u>148,228</u>
Total income	452,367

Expenses

Administrative	53,453
Utilities	35,124
Operating and maintenance	108,331
Taxes and insurance	22,578
Financial	59,909
Tenant services	<u>8,315</u>
Total expenses	287,710

Profit (loss) before depreciation and amortization	164,657
Less: Depreciation and amortization	<u>(104,190)</u>

Profit (loss) from operations	60,467
Less: Entity expenses	<u>-</u>

Net income (loss)	<u><u>\$ 60,467</u></u>
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Net assets without donor restriction

Beginning of year	\$ (1,570,985)
Net income (loss)	<u>60,467</u>
End of year	<u><u>\$ (1,510,518)</u></u>

See accompanying notes.

SUTTER COMMUNITY AFFORDABLE HOUSING

Statement of Cash Flows
Year Ended March 31, 2023

Cash flows from operating activities	
Net income (loss)	\$ 60,467
Adjustments to reconcile net income (loss) to net cash from (used for) operating activities:	
Depreciation	104,190
Interest accrual	59,909
Bad debt	(993)
Tax credit proceed loan	(122,937)
Changes in operating assets and liabilities:	
Accounts receivable	(22,015)
Prepaid expenses and other assets	(1,878)
Tenant security deposits	964
Accrued liabilities	4,574
Prepaid rent	1,222
Net cash from operating activities	<u>83,503</u>
Cash flows from investing activities	
Purchase of fixed assets	<u>(9,268)</u>
Net cash from investing activities	<u>(9,268)</u>
Net change in cash	74,235
Cash at beginning of period	<u>328,631</u>
Cash at End of Period	<u>\$ 402,866</u>
<i>Reconciliation to cash on statement of financial position:</i>	
Cash	\$ 381,485
Tenant deposits held in trust	<u>21,381</u>
Total Cash	<u>\$ 402,866</u>
<i>Cash paid during the year for:</i>	
Interest	\$ -

See accompanying notes.

SUTTER COMMUNITY AFFORDABLE HOUSING

Notes to Financial Statements

NOTE - 01 ORGANIZATION AND NATURE OF ACTIVITIES

Sutter Community Affordable Housing (the Corporation) is a not-for-profit Corporation formed in 1997, in accordance with the not-for-profit statutes of the state of California. The Corporation was formed for the purpose of providing housing for low income families and elderly and handicapped persons who cannot afford decent, safe, and sanitary housing, by constructing, rehabilitation, owning, and operating housing units, and the sale or rental of the same to poor, underprivileged, handicapped and elderly, in conjunction with the state and federal low income housing programs, and to provide related facilities and services especially designed to meet the physical, social and psychological needs of said families and persons which will contribute to their health, security, happiness, and usefulness, and to thereby, inter alia, ameliorate the existing housing shortage, provide relief for the poor, distressed and underprivileged, lessen the burdens of the government, and combat community deterioration and juvenile delinquency.

NOTE - 02 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation of the Accompanying Financial Statements

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

The financial statements are in conformity with the provisions required by the Not-for-Profit Entities Presentation of Financial Statements topic of the FASB *Accounting Standards Codification* ("ASC") 958-205. This statement established standards for external financial reporting for Not-for-Profit Organizations.

The Not-for-Profit Entities Presentation of Financial Statements topic of the FASB ASC primarily affects the display of the financial statements and requires that the amounts for each of two classes of net assets--with or without donor restrictions--be displayed in an aggregate statement of financial position and the amounts of change in each of those classes of net assets be displayed in a statement of activities. All assets held by the Corporation at March 31, 2023, are classified as without donor restrictions.

Accounting Method

The Corporation uses the accrual method of accounting, which recognizes income in the period earned and expenses when incurred, regardless of the timing of payments.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Revenue Recognition

The Corporation rents apartment units on a year-to-year basis and recognizes revenues when earned. Rental income is shown at its maximum gross potential. Vacancy loss is shown as a reduction in rental income. Rental units occupied by employees are included in rental income and as an expense of operations.

SUTTER COMMUNITY AFFORDABLE HOUSING

Notes to Financial Statements

Cash

Cash is defined as cash in demand deposit accounts as well as cash on hand.

Restricted Deposits

All reserves of the Corporation are established by internal budgeting and are not required pursuant to any regulatory or debt agreements, therefore they are available for use without any prior approval from external entities.

Tenant Receivable and Bad Debt Policy

Tenant rent charges for the current month are due on the first of the month. Tenants who are evicted or move-out are charged with damages or cleaning fees, if applicable. Tenant receivables consist of amounts due for rental income or the charges for damages and cleaning fees. The Corporation does not accrue interest on the tenant receivable balances.

Tenant receivables are charged to bad debt expense when they are determined to be uncollectible based upon a periodic review of the accounts by management. Accounting principles generally accepted in the United States of America require that the allowance method be used to recognize bad debts; however, the effect of using the direct write-off method is not material to the financial statements. Bad debt expense for the year ended March 31, 2023, was \$(993).

Property and Equipment/Investment in Real Estate

Property and equipment are stated at cost of acquisition or construction. The costs of maintenance and repairs are charged to expense as incurred. Depreciation is computed based on the straight-line method over the estimated useful lives of the assets.

The useful lives of the assets are estimated as follows:

Buildings	30 years
Equipment	5-10 years

Purchases of more than \$5,000 are capitalized, while purchases below the threshold are charged as expenses during the period in which they were incurred.

Impairments

The Corporation reviews its investment in real estate for impairment whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. Recoverability is measured by a comparison of the carrying amount of the real estate to the future net undiscounted cash flow expected to be generated by the rental property, including any estimated proceeds from the eventual disposition of the real estate. If the real estate is considered to be impaired, the impairment to be recognized is measured at the amount by which the carrying amount of the real estate exceeds the fair value of such property. There were no impairment losses in 2023.

Advertising Costs

Advertising costs are expensed as incurred and are included in administrative expense in the statements of activities.

SUTTER COMMUNITY AFFORDABLE HOUSING

Notes to Financial Statements

Fair Value

The Corporation is subject to the provisions of the Fair Value Measurement topic of the FASB ASC 820-10 which provides guidance for assets and liabilities which are required to be measured at fair value and requires expanded disclosure for fair value measurement. The standard applies whenever other standards require or permit assets or liabilities to be measured at fair value and does not require any new fair value measurements.

The Fair Value Measurement did not have a material impact on the Corporation's financial statements for the year ended March 31, 2023.

Accounting for Uncertainty in Income Taxes

The Corporation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and state income tax and has been classified as an other-than private foundation. Accordingly, no provision for federal and state taxes on revenue and income has been recognized in the accompanying financial statements. Generally, the Federal and State tax returns were subject to examinations from the three years after the later of the original or extended due date or the date filed with the applicable tax authority.

Classification of Net Assets

Net assets of the Corporation are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups: Net Assets without Donor Restrictions – Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or been met; and Net Assets with Donor Restrictions – Assets subject to usage limitations based on donor imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Corporation. Certain restrictions may need to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor-restrictions unless otherwise unless specifically required to be included in donor-restricted net assets by the donor or by applicable state law.

The Corporation does not interpret the guidance in the standard to include amounts restricted for reserves as donor restricted. The Corporation believes that these amounts do not meet the spirit of the standard for such a classification or is there any industry standard indicating that others will treat these assets as donor restricted.

All net assets of the Corporation at March 31, 2023, were considered to be net assets without donor restrictions.

Subsequent Events

Management evaluated the activity of the Corporation through August 16, 2023, the date the financial statements were available to be issued.

SUTTER COMMUNITY AFFORDABLE HOUSING

Notes to Financial Statements

NOTE - 03 LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Corporation manages its liquidity by completing annual operating budgets that provide sufficient funds for general expenditures in meeting liabilities and other obligations as they become due and maintains reserves that may be drawn upon as needed during the year to manage cash flow and make necessary repairs. The Corporation's cash and cash equivalents are available within one year of the statement of financial position date to meet cash needs for general expenditures.

NOTE - 04 NOTES PAYABLE

Notes payable are summarized as follows:

	Principal	Interest Payable
Redevelopment Agency (RDA) loan with the City of Yuba City, in the original amount of \$1,400,000, bearing simple interest at 3% per annum, payable from residual receipts, and matures March 2053. Secured by Towncenter Senior Manor apartments. Interest for the current year was \$39,708.	\$ 1,323,589	\$ 951,553
Home Investment Partnership (HOME) loan with the City of Yuba City, in the original amount of \$673,367, bearing simple interest at 3% per annum, payable from residual receipts, and matures March 2053. Secured by Town Center Senior Manor apartments. Interest for the current year was \$20,201.	673,367	505,176
Loan with the City of Yuba City, in the original amount of \$160,000, bearing no interest, payments deferred until maturity, and matures July 2056. Secured by Yolo/Heiken property. Interest for the current year was \$0.	160,000	-
Total	\$ 2,156,956	\$ 1,456,729

Principal payments on notes payable for the next five years and thereafter are estimated as follows:

	Principal
2024	\$ -
2025	-
2026	-
2027	-
2028	-
Thereafter	2,156,956
	\$ 2,156,956

SUTTER COMMUNITY AFFORDABLE HOUSING

Notes to Financial Statements

NOTE - 05 NOTES RECEIVABLE

Notes receivable were comprised of the following:

	Principal	Interest Receivable
State tax credit proceed loan receivable due from a related party, Live Oak Pacific Associates II, LP, a partnership in which the Corporation is named as the Managing General Partner of. The note is in the amount of \$1,100,458, bears no interest, and matures September 2064.	\$ 893,258	\$ -
Total	<u>\$ 893,258</u>	<u>\$ -</u>

NOTE - 06 BUSINESS RISKS AND CONCENTRATIONS

Housing Assistance Payments (HAP) Contract

The Corporation recorded \$163,176 of its revenues during the year ended March 31, 2023, from Regional Housing Authority under the terms of one or more HAP contracts which provide for rental assistance to the Corporation on behalf of low-income tenants who meet certain qualifications. The Corporation's future intentions and the future changes in HUD regulations and the appropriations of related funds are uncertain, and accordingly, it is not possible to determine the ultimate impact on the operations of the Corporation.

Geographic Location

Our operations and assets are concentrated in Yuba City, California.

Financial Instruments and Credit Risk

The Corporation maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Corporation has not experienced any losses in such accounts. The Corporation believes it is not exposed to any significant credit risk on cash and cash equivalents.

NOTE - 07 RELATED PARTIES AND MANAGEMENT AGREEMENT

Regional Housing Authority

The Corporation is managed by Regional Housing Authority (Authority). The management agreement allows for a management fee to be paid to the Authority that is to be approved annually by the Board. Management fees total \$26,184 for the year ended March 31, 2023.

The Corporation's insurance coverage is provided for under consolidated policies issued through conventional insurance providers and maintained by the Authority.

SUTTER COMMUNITY AFFORDABLE HOUSING

Notes to Financial Statements

In addition, the land on which the Town Center apartments are located is leased for a period of 55 years from the Authority for one dollar a year.

Live Oak Pacific Associates, LP

The Corporation earned a partnership management fee of \$5,600 for the year ended March 31, 2023, from Live Oak Pacific Associates, LP, a partnership in which the Corporation is named as the Managing General Partner with a 0.005% interest in.

Live Oak Pacific Associates II, LP

The Corporation earned a partnership management fee of \$2,400 for the year ended March 31, 2023, from Live Oak Pacific Associates II, LP, a partnership in which the Corporation is named as the Managing General Partner of.

In addition, the Corporation has a note receivable with this entity. See Note 04 for further disclosure.

NOTE - 08 INVESTMENTS IN PARTNERSHIPS

The Corporation is a co-general partner in Maple Park Phase I, LP, as well as managing general partner in Live Oak Pacific Associates, LP, and Live Oak Pacific Associates II, LP. The Corporation's share of profit (loss) and capital is 0.003 percent, 0.005 percent, and 0.005 percent, respectively.

NOTE - 09 FUNCTIONAL EXPENSES

The Corporation provides low-income housing to its tenants. The cost of providing program services and supporting activities has been summarized on a functional basis in the table below. Expense directly attributable to a specific functional activity of the are reported as expenses of those functional activities. There are no functional expenses that require allocation between activities.

See breakdown below:

Expense Line	Rental Operations	Management and General	Fundraising	Total
Administrative	\$ 19,244	\$ 34,209	\$ -	\$ 53,453
Utilities	35,124	-	-	35,124
Operating and maintenance	108,331	-	-	108,331
Taxes and insurance	22,578	-	-	22,578
Financial	59,909	-	-	59,909
Tenant services	8,315	-	-	8,315
Depreciation and amortization	104,190	-	-	104,190
Total	\$ 357,691	\$ 34,209	\$ -	\$ 391,900

SUTTER COMMUNITY AFFORDABLE HOUSING

Schedule of Operating Revenues
Year Ended March 31, 2023

Revenues:

5120	Rent revenue - gross potential	\$ 140,891
5121	Tenant assistance payments	<u>163,176</u>
5100T	Total rent revenue	<u>304,067</u>
5152N	Net rental revenue (rent revenue less vacancies)	<u>304,067</u>
5410	Financial revenue - project operations	<u>72</u>
5400T	Total financial revenue	<u>72</u>
5910	Laundry and vending	912
5920	Tenant charges	3,496
5990	Miscellaneous revenue	<u>143,820</u>
5900T	Total other revenue	<u>148,228</u>
5000T	Total revenue	<u>\$ 452,367</u>

SUTTER COMMUNITY AFFORDABLE HOUSING

Schedule of Operating Expenses
Year Ended March 31, 2023

Expenses:

6204	Management consultants	\$ 4,350
6310	Office salary	13,333
6311	Office supplies	2,177
6320	Management fees	26,184
6350	Auditing	8,025
6370	Bad debts	(993)
6390	Miscellaneous	377
6263T	Total administrative expenses	<u>53,453</u>
6450	Electricity	9,404
6451	Water	5,629
6452	Gas	711
6453	Sewer	19,380
6400T	Total utilities expenses	<u>35,124</u>
6515	Supplies	7,417
6520	Contractor	83,632
6525	Garbage and trash	10,351
6570	Vehicle and equipment repairs	6,931
6500T	Total operating and maintenance expenses	<u>108,331</u>
6711	Payroll taxes	969
6720	Property insurance	11,919
6722	Worker's compensation	354
6723	Health insurance and other benefits	4,426
6790	Miscellaneous	4,910
6700T	Total taxes and insurances	<u>22,578</u>
6820	Interest on mortgage	59,909
6800T	Total financial expenses	<u>59,909</u>
6900-01	Salary	8,315
6900T	Total tenant service expenses	<u>8,315</u>
6000T	Total cost of operations	<u>\$ 287,710</u>