

SUTTER COMMUNITY AFFORDABLE HOUSING

1455 BUTTE HOUSE ROAD
YUBA CITY, CA 95993
(530) 671-0220

May 19, 2015

TO:

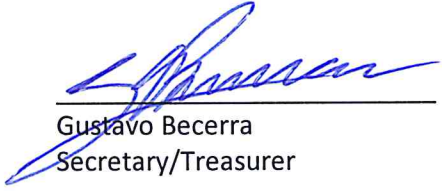
Diane Hodges, President
Gustavo Becerra, Secretary/Treasurer
Martha Griese, Board Member
Richard Grant, Board Member
Barbara Swift., Board Member
Kimberly Butcher, Board Member
Sarah Becker, Board Member
Charles Epp, Board Member

Sutter County Board of Supervisors
City Council, Yuba City
City Council, Live Oak
Duane Oliveira, Legal Counsel
Appeal-Democrat

NOTICE OF REGULAR MEETING

May 26, 2015

You are hereby notified that the Sutter Community Affordable Housing Regular Board Meeting is scheduled for **Tuesday, May 26, 2015, at 12:00 PM at River City Manor, 655 Joann Way, Yuba City, CA 95993.**



Gustavo Becerra
Secretary/Treasurer

052615boardmeeting

SUTTER COMMUNITY AFFORDABLE HOUSING

Regular Meeting of Board of Directors
River City Manor
655 Joann Way, Yuba City, CA 95993

Tuesday, May 26, 2015
12:00 NOON

AGENDA

1. Call to order
2. Roll Call
3. Public Participation: Members of the public shall be provided with an opportunity to address the Board of Directors on items of interest that are within the subject matter jurisdiction on the Board.
4. Approval of Minutes – February 24, 2015
5. Resolution 15-28, Authorization to allow Interim Executive Director Gustavo Becerra to be Named a Signer for any Bank Accounts in Relation to Tri-Counties Bank
6. Discussion regarding the number of Directors on the Board
7. Update for Kristen Court Apartments (Live Oak)
8. Occupancy/Eligibility Update on Maple Park, Town Center and Yolo/Heiken
9. Maintenance Update on Maple Park, Town Center and Yolo/Heiken
10. Director's Comments
11. Adjournment

SUTTER COMMUNITY AFFORDABLE HOUSING

Minutes

Regular Board Meeting

February 24, 2015

1. Call to Order: President Diane Hodges called the meeting to order at River City Manor, 655 Joann Way, Yuba City, CA 95993 at 12:02 PM.
2. Roll Call: Board Members present were President Diane Hodges, Members Gustavo Becerra, Martha Griese, Charles Epp and Richard Grant. Board Member Kimberly Butcher arrived later in the meeting. Board Members Sarah Becker and Barbara Swift were absent.
3. Public Participation: None
4. Approval of Minutes – June 17, 2014: Board Member Richard Grant made a motion to approve the minutes of the June 17, 2014 meeting as submitted. Board Member Martha Griese made the second. All were in favor by voice vote. Board Member Charles Epp abstained.
5. Approval to Submit the Audit for FYE 2014 into Record: Board Member Martha Griese made a motion to approve to submit the audit for FYE 2014 into record. Board Member Charles Epp made the second. All were in favor by voice vote.
6. Update for Kristen Court Apartments (Live Oak): Board Member Gustavo Becerra said the Board entered into an agreement with AMG to co-develop a parcel of land located at Kristen Court and N Street in Live Oak. He stated this project will be 56 units of multi-family housing.

Board Member Gustavo Becerra mentioned the co-developers will be applying for tax credits in March. He explained the tax credits, approximately \$9 million, would be the last piece needed for funding the project. He said the tax credit application process is very competitive.

Board Member Gustavo Becerra stated the project has full entitlements from the City of Live Oak. He said the majority of the wet and dry utilities were put in from the previous developer. He also explained the City of Live Oak donated the detention basin adjacent to the property.

7. Occupancy/Eligibility Update on Maple Park, Town Center and Yolo/Heiken: Chief of Housing Services Jeni Bobadilla said everything is going well and all three sites are fully leased. Board Member Gustavo Becerra mentioned staff has instructed the contractor at the Maple Park Phase 2 project to keep the residents and adjacent neighbors informed of what is going on.

8. Maintenance Update on Maple Park, Town Center and Yolo/Heiken: Interim Chief of Maintenance Tom Goodwin explained everything is status quo. He said staff anticipated Maple Park to be problematic but has not proven to be so. Mr. Goodwin mentioned the only concern at Maple Park is with the washers and dryers in the units. His recommendation would be to provide a laundry facility for residents to use, either being hook ups in the unit or a laundry room on the premises.

Mr. Goodwin said the only concern with trees at this time is with the trees owned by the City of Yuba City on the side of Town Center.

Mr. Goodwin stated everything is going well with the units at Yolo/Heiken. They may be old but with the rehabilitation, they look good. Board Member Gustavo Becerra stated now that all of the units are leased, the finances are the best they have been with money going into a reserve account each month.

9. Election of Officers: Vice-President: President Diane Hodges made a motion to add the election of Vice-President to the agenda. Board Member Richard Grant made the second. All were in favor by voice vote.

Board Member Charles Epp made a motion to appoint Board Member Martha Griese as Vice-President. Board Member Richard Grant made the second. All were in favor by voice vote.

10. Director's Comments: None

11. Adjournment: The meeting was adjourned at 12:36 PM.

**SUTTER COMMUNITY
AFFORDABLE HOUSING**

RESOLUTION 15-28

A RESOLUTION OF THE BOARD OF DIRECTORS OF SUTTER COMMUNITY AFFORDABLE HOUSING, INC. AUTHORIZING GUSTAVO BECERRA TO BE NAMED A SIGNER FOR ANY BANK ACCOUNT IN RELATION TO TRI-COUNTIES BANK

WHEREAS the Sutter Community Affordable Housing (SCAH) conducts business with Tri-Counties Bank; and

WHEREAS SCAH holds several accounts with Tri-Counties bank; and

WHEREAS the Regional Housing Authority of Sutter and Nevada Counties Board of Commissioners appointed Gustavo Becerra as Interim Executive Director, making Mr. Becerra Secretary/Treasurer on the SCAH Board of Directors; and

BE IT THEREFORE RESOLVED that the Board of Directors of the Sutter Community Affordable Housing authorizes Gustavo Becerra/Secretary/Treasurer to execute and sign any documents necessary to continue the daily business with Tri-Counties Bank including loan payments and be named as a signer on the signature cards.

This Resolution is to take effect immediately.

This Resolution is presented at the Regular Meeting of the Board of Directors, passed and adopted this 26th day of May, 2015 by the following vote:

AYES:

NAYS:

ABSTAINED:

ABSENT:

ATTEST: _____

Diane Hodges, President