



Regional Housing Authority of Sutter and Nevada Counties

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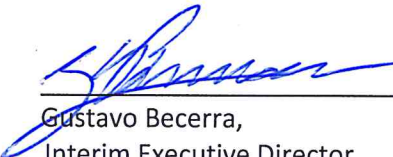
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ADDENDUM TO AGENDA
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS
OF THE REGIONAL HOUSING AUTHORITY OF SUTTER AND NEVADA COUNTIES
ON WEDNESDAY, JANUARY 20, 2016

IN ADDITION TO THE OTHER ITEMS OF BUSINESS SET FORTH IN THE MAIN AGENDA, THE FOLLOWING
MATTER WILL BE CONSIDERED AND POSSIBLY ACTED UPON:

- D. Consent Calendar
 - 4. Approval of Training and Travel for Interim Executive Director



Gustavo Becerra,
Interim Executive Director



The Housing Authority is an equal opportunity employer and housing provider.



AMENDED AGENDA
REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
REGIONAL HOUSING AUTHORITY OF SUTTER AND NEVADA COUNTIES
Richland Neighborhood Center, 420 Miles Avenue, Yuba City, CA 95991
January 20, 2016, 12:15 PM

- A. CALL TO ORDER: ROLL CALL

- B. PUBLIC PARTICIPATION: Members of the public shall be provided with an opportunity to address the Board on items of interest that are within the subject matter jurisdiction of the Board. Any member of the audience who may wish to bring something before the Board that is not on the agenda may do so at this time; however, State law provides that no action may be taken on any item not appearing on the posted Agenda.

- C. AWARDS AND PRESENTATIONS:
 - 1. MEET THE STAFF:
 - A. Charles Tinker, Planning and Community Development Department
 - B. Martha Lundgren, Finance Department

- D. CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion, unless members of the Board request specific items to be discussed or removed from the Consent Calendar for individual action.
 - 2. Approval of Minutes – November 23, 2015 pg. 1
 - 3. Approval of Minutes – December 16, 2015 pg. 6
 - 4. Approval of Training and Travel for Interim Executive Director

- E. OLD BUSINESS: Discussion/Possible Action:
 - 5. Update on Approval of Amendment to Add Yuba County

- F. NEW BUSINESS: Discussion/Possible Action:
 - 6. Resolution 15-1434 – Approval of 2016 Payment Standard for the Housing Choice Voucher Program pg. 11

7.	Resolution 15-1435- Approval of the Flat Rents for Low Income Public Housing	pg. 13
8.	Recommend Approval to Award Construction Contract for Water Conservation Measures at the Yuba City Migrant Farmworker Housing Center	pg. 15
9.	Recommend Approval of the Organizational Chart	pg. 17
10.	Resolution 16-1436, Appreciation for Stanley Cleveland, Jr.	pg. 28
11.	Resolution 16-1437, Designating Commissioners and Other Persons Performing Voluntary Services Without Pay as Employees For the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage Under California Labor Code Sections 3200, Et SEQ.	pg. 29
12.	Update on Owner-Occupied Housing Rehabilitation and First Time Homebuyer Programs	pg. 31
13.	Resolution 16-1438 – Rural Development Collection Loss Write-Off	pg. 34
14.	Resolution 16-1439 – Kingwood Commons Collection Loss Write-Off	pg. 36
15.	Resolution 16-1440 – Housing Choice Voucher Fraud Recovery Collection Loss Write-Off	pg. 38
16.	Resolution 16-1441 – Public Housing Collection Loss Write-Off	pg. 40

G. ADMINISTRATIVE REPORT:

17. Administrative Update

H. HOUSING COMMISSIONERS' COMMENTS:

- I. EXECUTIVE SESSION: May be held under California Government Code regarding pending and/or anticipated litigation, property acquisition, and/or personnel issues.

18. CLOSED SESSION: Significant Exposure to Litigation Pursuant to Subdivision (b) of Government Code 54956.9
Anticipated Litigation: One (1) Case

19. CLOSED SESSION: Pursuant to Section 54957 of the California
Government Code
Public Employee Appointment
Title: Executive Director

J. NEXT MEETING:

K. ADJOURNMENT

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**REGIONAL HOUSING AUTHORITY
OF SUTTER AND NEVADA COUNTIES**

STAFF REPORT

Date: January 20, 2016
To: Board of Commissioners
From: Gustavo Becerra, Interim Executive Director

SUBJECT: Upcoming in-State travel and training
RECOMMENDATION: Approve in-State training and travel for the Interim Executive Director
FISCAL IMPACT: Both trainings estimated cost will be \$6,530.00 for all staff

Background

As the Interim Executive Director of the Regional Housing Authority of Sutter and Nevada Counties, there are many training and meeting opportunities available both in-State and out of State. There are two trainings in California that would be very beneficial to attend.

The first training is the regional NAHRO chapter, in Napa, on January 25, 2016 and January 26, 2016. There will be a total of six staff members attending, three in the Maintenance Department, two in the Occupancy/Eligibility Department and myself. Staff will leave on Sunday, January 24, 2016 and return on Tuesday, January 26, 2016. The conference cost is \$191.25 per person. Other travel costs would include two nights' hotel and meals. The total estimated cost for this conference is \$680.00 per person.

The second training is the Liebert Cassidy Whitmore 2016 LCW Annual Public Sector Employment Law Conference, in San Francisco. Both Executive Assistant/HR Coordinator Jennifer Ruiz, and I will be attending. The conference is February 25, 2016 and February 26, 2016. We will leave on Wednesday, February 24, 2016 and return on Friday, February 26, 2016. The cost of the conference is \$525.00 per person. Other travel costs will include two nights' hotel, meals, parking and toll booth fees. The total estimated cost for this conference is \$1,225.00 per person.

Recommendation

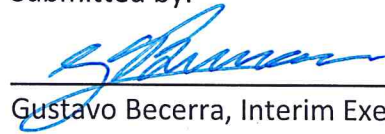
It is recommended that the Board of Commissioners of the Regional Housing Authority of Sutter and Nevada Counties approve the attendance to the regional NAHRO chapter in January 2016, and LCW Annual Public Sector Employment Law Conference, in February 2016 by the Interim Executive Director.

Prepared by:



Jennifer Ruiz, Executive Assistant/HR
Coordinator

Submitted by:



Gustavo Becerra, Interim Executive
Director